

National Pooling Administration

Contract #CON07000005

Change Order Proposal #20

(Proposed Enhancements to PAS)

February 18, 2011

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1 Introduction

In accordance with Neustar's National Pooling Administration contract¹ and our constant effort to provide the best support and value to both the FCC and the telecommunications industry, Neustar, as the National Pooling Administrator (PA), hereby submits this change order proposal to the Federal Communications Commission (FCC) for approval. This change order complies with the contractual requirements set forth in Clause C.1 of the *Contract for Pooling Administration Services for the Federal Communications Commission*, effective August 15, 2007.

2 Proposed Enhancements

The following proposed enhancements are from service providers and regulators.

1. The *PA Activity Report* is an automated report sent to those regulators that have requested it, to indicate the applications received (Part 1 and Part 1a's) and Part 3s produced relative to that state in the requested period (daily, weekly, or monthly). The report is sent whether there was any activity or not. If there has been no activity, the report is blank; it does not specifically indicate that there was no activity. It has been requested that we indicate within the report that there has been no activity.
2. The Part 4 due notification that is sent to the SP/SPC contains the tracking number for the relevant assignment, but does not include the rate center name, switch CLLI, and state on the notification. It has been requested that we provide that information in the notification.
3. As part of Change Order #11, a "Pending Disconnect" column was added to the *Overdue Part 4* report. It has been requested that this column also be added to the *Assignment Needing Part 4 Report*. The "Pending Disconnect" column would identify instances where the block holder submitted a block disconnect request that has not yet been processed by the PA at the time the report is generated.
4. It has been requested that we include masks in PAS for all fields where dashes or slashes are part of the field so that the SP does not have to remember to also include dashes or slashes in the field.

3 Proposed Solutions

The National Pooling Administrator has reviewed the proposed enhancements from both their operational and technical perspectives. As a result of our assessment, we believe that these enhancements will benefit PAS users, and we therefore developed the following proposed solutions to address the suggested changes to PAS in a cost-effective and efficient manner.

¹ FCC Contract Number CON07000005

1. To implement the first requested enhancement, PAS will be modified to add a note to the *PA Activity Report* that says “No Activity” when there has been no activity in the prior day for a given state. It will continue to be emailed to the regulator as requested in the state or FCC user’s profile.
2. To implement the second requested enhancement, the rate center name, switch CLLI, and state will be added to the *Part 4 Due Reminder* email and *Overdue Part 4 Reminder* email that is sent to the SP/SPC users.
3. To implement the third requested enhancement, a new “Pending Disconnect” column will be added to the existing *Assignment Needing Part 4 Report* to identify instances where the block holder submitted a block disconnect request that has not yet been processed (*i.e.*, no Part 3 with a final disposition of approved, withdrawn, or denied has been created) by the PA at the time the report is generated.
4. To implement the fourth request, PAS will automatically add masks to blocks, codes, dates, and telephone numbers where dashes or slashes are part of the field so that the user can enter the required data and not the dashes or slashes within the field. In addition to this change, whenever a tracking number is entered, if any alpha characters are entered in lower case, PAS will automatically convert the characters to upper case.

4 Assumptions and Risks

Part of the Pooling Administrator’s assessment of this change order is to identify the associated assumptions and consider the risks that can have an impact on our operations.

This change order affects the system and not our day-to-day operations.

5 Cost

In developing this proposal, we considered the costs associated with implementing the proposed solution, including the resources required to complete discrete milestones on a timeline for implementation. The timeline includes preparation, development, testing, proper documentation updates, monitoring, and execution of the solution.

The cost of modifying the system to implement the changes will be \$.

6 Conclusion

This change order proposal presents a viable solution that addresses the suggestions made by external users of PAS and is consistent with the terms of our contract. We respectfully request that the FCC review and approve this change order proposal.